



## **Harvest Jazz & Blues Festival SEED Employment Opportunity | July 23 – September 16**

The Harvest Jazz & Blues Festival is seeking a highly motivated student with a valid SEED Voucher to fill the role of Retail Store & Promotions Staff for the 2018 Festival. Reporting to the Store Manager, the Retail Store & Promotions Staff will provide excellent customer service in their role assisting with the selling of merchandise and festival tickets and promoting the event to current and potential customers. This important team member will help ensure the successful delivery of the event.

### **We are seeking an individual with the following qualifications:**

- Strong customer service skills
- Ability to work in a fast-paced environment
- Strong work ethic and self-motivated
- Comfortable working irregular hours
- Available to work flexible hours throughout Festival time (September 11-16)
- Attention to detail
- Computer skills
- Organizational and multitasking skills
- Ability to lift 15lbs and be on your feet for several hours
- Previous retail experience is an asset
- Must be a current student returning to full time studies with a valid SEED Voucher
- Bilingual in French and English is an asset

### **You will be responsible for the following activities:**

- Answer patrons' questions about the festival experience, tickets and merchandise
- Advise patrons on special ticket packages and add-ons
- Assists with maintaining accurate counts and presentation of store inventory; restocking merchandise
- Working with ticketing software
- Reacting to patron concerns quickly and with a sense of importance
- Handling cash and processing card purchases
- Acting as an ambassador for the festival within the Downtown Fredericton community and beyond
- Assisting/Leading special projects as directed by the Store Manager

Please submit a resume and cover letter to the attention of Lucas Hicks, Managing Director, via email to: [lucas@harvestjazzandblues.com](mailto:lucas@harvestjazzandblues.com).

*We thank all applicants for your interest but only those selected for interviews will be contacted.*